

CERTIFICATION OF ID: GUARANTOR, REFEREE OR AUTHORIZED PERSON INFORMATION FOR CANDIDATES, APPLICANTS AND LICENSEES

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You are required to submit documentation to verify your identity. To do this, you must provide the College with 1 document with your legal name from the [list of documents currently accepted by the College](#). This document must be submitted in colour. All documents and photos must be certified by a guarantor, referee or authorized person who meets the requirements set out below.

DEFINITIONS

A person other than the candidate, applicant or licensee must confirm the candidate, applicant or licensee's identity and may be called upon to confirm personal information. This person must not receive assistance to perform their duties.

- A) A GUARANTOR can be a relative or someone living at the candidate, applicant or licensee's address if the guarantor meets all the requirements listed below. They must:
- be a Canadian citizen;
 - have known you personally for at least 2 years; and
 - work in a regulated industry in Canada.*
- B) A REFEREE can be either a:
- Canadian citizen who works in a regulated industry in Canada* who has known you personally for less than 2 years but who can confirm your identity, or
 - non-Canadian citizen who works in a regulated industry in Canada*, has known you personally for at least 2 years and can confirm your identity.

*The guarantor or referee must be an individual who works in a federally, provincially or territorially regulated industry in Canada, is a member in good standing of that industry's professional body and can provide their licensee or registration number, if applicable. The guarantor or referee must perform all tasks free of charge.

- C) AN AUTHORIZED PERSON may verify your ID if they are person authorized by law to administer oaths and declarations, for example, a commissioner for oaths, a lawyer, a notary or a justice of the peace. This person does not need to have any relationship with the candidate. Any costs associated with this are the candidate's responsibility.

To certify documents, the candidate/applicant/licensee must: present all original documents to a guarantor, referee or authorized person who must attest to their authenticity; present the guarantor, referee or authorized person with colour photocopies of these original documents; and ensure that the guarantor, referee or authorized person confirms all photocopies to be true copies by completing and signing the appropriate section contained in the application, thereby attesting to their authenticity.

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Note that the College reserves the right to request a new guarantor, referee or authorized person.

You must sign and date this form and ensure your guarantor, referee or authorized person fills in the required information and signs and dates the area indicated. By signing this form, you agree to follow all the College's By-laws, regulations and policies.

Candidate/Applicant/Licensee Information:		
First Name:	Last Name:	
City:	Province:	Country:
I, _____ (the " Candidate/Applicant/Licensee ") consent to the information contained in this form being disclosed to the College of Immigration and Citizenship Consultants.		
Signature:	Date:	
Declaration of Guarantor/Referee/Authorized Person:		
Full Name:	Relationship to Candidate/Applicant/Licensee:	
Field of Practice:	Licensee/registration #, if applicable:	
City:	Province:	Country:
Relationship length in years:	Date of Birth (YYYYMMDD):	
Email:	Cell Number:	
Signature:	Date:	
Declaration of Candidate/Applicant/Licensee:		
I certify that the information on this form is correct and true to the best of my knowledge.		
Signature:	Date:	
Submit this completed form along with a verified colour photocopy of your ID (front and back).		
If using a guarantor/referee: you must ensure the front of the photo is signed by your Guarantor/Referee in the following manner: "I certify this to be a true likeness of [insert candidate/applicant/licensee's name]".		
If using a person authorized by law to administer oaths and declarations: you must ensure their seal/stamp is visible and legible on the front of the photo.		